



## TRANSFER SHARES OUT OF CORPORATE SPONSORED NOMINEE TO ANOTHER CREST PARTICIPANT FORM E

This form must only be used to transfer shares out of a Corporate Sponsored Nominee to another CREST participant (i.e. broker). It cannot be used to change the beneficial ownership of the shares.

**IMPORTANT:** Transfer fee £10.00\* (as at 01 June 2023 – subject to change) \*May be waived if request is received within 90 days of the shares being transferred into the Nominee Service. Please check the latest fees in the Nominee Service Terms and Conditions for the Company at <u>www.shareview.co.uk/info/csn</u>. For further details please see **How can I pay**?

Declaration: I/We request transfer of the number of shares stated, as held on my/our behalf in the Corporate Sponsored Nominee (as defined in the relevant Terms and Conditions) to the CREST participant detailed in Step 3. I/We request Equiniti Financial Services Limited to make such entries in the Register as are necessary to give effect to this transfer. I/We confirm that this transaction is not subject to Stamp Duty Reserve Tax.

### HOW TO COMPLETE THIS PART OF THE FORM:

Details of Registered Shareholder(s) or Power of Attorney	Please complete Steps 1 & 2 – A & B			
Corporate Bodies	Please complete Step 2a			
ALL information is required for identification and anti-money laundering purposes {see Guidance Notes}.				

ALL shareholders (and any Legal Representative(s) or Power of Attorney(s)) MUST complete this form fully and correctly otherwise the instruction will be returned without being actioned.

## **IMPORTANT:**

## You must send the form to your broker to enable them to complete Step 3.

## Step 1 – Holding details

Company name the shares are held in	
Number of shares to be transferred (words and figures)	
Existing Shareholder Reference (can be found on the Nominee statement or dividend confirmations)	
Designation (if any)	

## Step 2 – Holder details

Holder details	A Full name of Existing Shareholder(s) (& Capacity if signing as a Corporate Body)	B Signature
1		
2		
3		
4		
	stered address of 1st named eholder (including postcode)	

#### <u>Step 2a Corporate Bodies – If you are signing on behalf of an existing corporate body, please also complete the below</u> and provide Company Seal if available, otherwise Signing Capacity is required.

Company Number

## HOW TO COMPLETE THIS FORM:

Details of broker (CREST participant)

Please complete Step 3

### All information is required.

Equiniti Financial Services Limited is able to provide transfers via Equisoft. If your broker is not currently set up to arrange transfers with Equiniti via Equisoft they can contact Equiniti for further details.

# Step 3 – Your current broker (CREST participant) must complete Step 3 (MANDATORY)

CREST account name & designation		Stamp of depositing system user		
CREST Participant ID				
Contact Name				
Capacity				
Contact number				
Email Address				
Counterparty name	EQUINITI CORPORATE NOMINEES LIMITED	CREST Participant ID	1GMAY	

## How can I pay?

You can pay us by bank transfer by using our bank details below:Account NameEquiniti Ltd CSN feeAccount Number21872968Sort Code30-80-12

If you are paying the fee from an overseas bank account, you will also needBIC/SWIFT CodeLOYDGB2LIBANGB23LOYD30801221872968

We also accept payment via cheque. This needs to be made payable to "Equiniti Financial Services Limited" and sent with your completed form to your broker.

**IMPORTANT** - In order for us to identify your payment please enter the Shareholder Reference as stated in Step 1 to the reference field on your online banking. Failure to do so may result in the process being delayed. Please ensure this reference number is prefixed with CN. For example CN11122233345

Please do not send cash. If a fee is applicable and payment is not received, your form will be returned without the instruction being processed.

# Send the completed form (and any applicable cheque) to your broker to complete Step 3.

- Any incomplete or incorrect forms will not be processed.

# **Contacting Equiniti Financial Services Limited**

# ONLINE www.shareview.co.uk/info/csn

PHONE +44 (0) 371 384 2030 (please use the country code when calling from outside the UK). Lines open 8.30am to 5.30pm (UK time), Monday to Friday (excluding public holidays in England and Wales). For deaf and speech impaired customers we welcome calls via Relay UK. Please see www.relayuk.bt.com for more information.

**POST** Corporate Sponsored Nominee Team, Equiniti, Aspect House, Spencer Road, Lancing, West Sussex, BN99 6DA United Kingdom.

### **Guidance Notes**

## **POWER OF ATTORNEY(S)**

If acting as Power of Attorney on behalf of any owner and have not previously recorded the Power of Attorney document with Equiniti, please include either the original document or a photocopy with this form. If sending a photocopy, please make sure every page is signed with an original signature, either by the person granting the Power or by a solicitor or stockbroker, to confirm that it is a true and complete copy of the original.

Further documents may be required in order to confirm your identity.

Equiniti Limited and Equiniti Financial Services Limited are part of the Equiniti Group. Their registered offices are Aspect House, Spencer Road, Lancing, West Sussex BN99 6DA United Kingdom. Company share registration, employee scheme and pension administration services are provided through Equiniti Limited, which is registered in England & Wales with No. 6226088. Investment and general insurance services are provided through Equiniti Financial Services Limited, which is registered in England & Wales with No. 6208699 and is authorised and regulated by the UK Financial Conduct Authority no. 468631