

How to complete the form:

Transferring shares within EasyShare A



Existing owner (or their legal representative)	Complete Step 1 and complete and sign Step 2a	FREE	
Joint owner	Complete and sign Step 2b		
Legal representative of existing owner(s) New owner (or their legal representative)	Complete and sign Step 3	(as at 30 Oct 2017)	
New joint owner	Complete and sign Step 4a Complete and sign Step 4b	Subject to change – please	
Legal representative of new owner(s)	Complete and sign Step 5	check latest Terms and Conditions at	
Additional joint owners	Complete and sign copy of Appendix 1a	www.shareview.co.uk/info/csn	
Additional legal representatives	Complete and sign copy of Appendix 1b		
All parties must complete and sign. Completed	form (including any appendices) should be sent to the a	ddress in Step 6.	
	s (if signing as private individuals) or Legal Entity Identifiers (il ed (including legal representatives as appropriate) must be pr		
Step 1 Shares being transferred (mandato			
Company	Stock		
BT Group plc	Ordinary Shares	of 5p	
Number of shares to transfer (Words)	(Figures)		
(**************************************	(· · · · · · · · · · · · · · · · · · ·		
Consideration money passing			
(If applicable) [See Guidance Notes]	Designation (if any)		
£			
L			
Step 2a Existing owner details (mandator			
This step must be completed in all cases			
If signing as a legal representative please	provide your details (and sign) separately in Step 3		
	er within EasyShare (as defined in the EasyShare Terms and		
	s(s) to the person(s) named in this form. I/We request Equiniti		
· ·	e necessary to give effect to this transfer of beneficial owners	nıp.	
Existing Shareholder Reference (This can be fo		a anly)	
statements or dividend confirmations)	Contact number (for enquirie	s only)	
Full Name/Company (including title if any)	Data of hirth (dd/mm/nany) (ii	f a privata individual)	
Tull Name/Company (including title if any)	Date of billin (dd/min/yyyyy) (ii	Date of birth (dd/mm/yyyy) (if a private individual)	
Signature			
Oignature	Bodies corporate should exe	cute under their common	
	seal or in accordance with se		
	Act 2006.		
Address	Stamp of agent(s), if any, act	ing in this transaction	
N. J. 1011 (11) (12) (12) (13)			
National Client Identifier (NCI) (if signing as a p	orivate individual) [See Guidance Notes] Primary NCI for Country (1) Place an 'X' in the b	ov if you do not hold this	
Country (1)	Filliary NOTION Country (1) Place an X In the b	ox ii you uo not noid triis	
Country (2)	Secondary NCI for Country (1) Place an 'X' in th	e hov if you do not hold this	
Country (2)	Secondary Nor for Country (1) Place all X III (1)	6 DON II YOU UU HOL HOLU LIIIS	
Country (3)	If you do not hold the Primary NCI for Country (1) please provide the	
Country (5)	Secondary NCI as requested if available	, picase provide tile	
	2222.22, 1.2. 23 .04433334 4.44310		
Legal Entity Identifier (LEI) (if signing as comp	any trust or charity) [See Guidance Notes]		
Legal Chury Idenumer (LED UI SIGNING AS COMD	any, must or chanty, [see Guidance Notes]		

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Existing Shareholder Reference (This can be found on r	nominee
statements or dividend confirmations)	Contact number (for enquiries only)
Full Name/Company (including title if any)	Date of birth (dd/mm/yyyy) (if a private individual)
Signature	
	Bodies corporate should execute under their common seal or in accordance with section 44 of the Companies Act 2006.
National Client Identifier (NCI) (if signing as a private in Country (1)	ndividual) [See Guidance Notes] Primary NCI for Country (1) Place an 'X' in the box if you do not hold this
Country (2)	Secondary NCI for Country (1) Place an 'X' in the box if you do not hold this
550mmy (2)	Geography (1) I lace all 2 in the Box ii you do not note that
Country (3)	If you do not hold the Primary NCI for Country (1) please provide the Secondary NCI as requested if available
Legal Entity Identifier (LEI) (if signing as company, tru	」 st or charity) [See Guidance Notes] │
Stan 2 Laval vanvasantativa aigming an babalf of	aviating aurou(a) (if applicable)
Step 3 Legal representative signing on behalf of Additional legal representatives must complete a complete a complete.	copy of Appendix 1b and send this with the completed form
	1-1-7
detailed in this form out of my/our names(s) to the	EasyShare (as defined in the EasyShare Terms and Conditions) of the shares e person(s) named in this form. I/We request Equiniti Financial Services Limited sary to give effect to this transfer of beneficial ownership.
Full Name/Company (including title if any)	Contact number (for enquiries only)
Signature	Date of birth (dd/mm/yyyy) (if a private individual)
Bodies corporate should execute under their common sea with section 44 of the Companies Act 2006.	I or in accordance
Address	Stamp of agent(s), if any, acting in this transaction
Signing as: Power of attorney	Executor / administrator of a deceased estate
✓ Please provide your NCI or LEI details belo	
National Client Identifier (NCI) (if signing as a private i	
Country (1)	Primary NCI for Country (1) Place an 'X' in the box if you do not hold this
Country (2)	Secondary NCl for Country (1) Place an 'X' in the box if you do not hold this
Country (3)	If you do not hold the Primary NCI for Country (1) please provide the Secondary NCI as requested if available
Country (3) Legal Entity Identifier (LEI) (if signing as company, tru	Secondary NCI as requested if available

Step 2b Existing joint owner of shares (mandatory if shares held in joint names)

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Step 4a New owner details (mandatory)

- √ This step must be completed in all cases by the owner or their legal representative
- √ If signing as a legal representative please provide your details (and sign) separately in Step 5



Declaration: In signing this form, I/We agree that my/our shares will be held by Equiniti Financial Services Limited (Equiniti) in the name of Equiniti Corporate Nominees Limited as bare trustee on my/our behalf in accordance with the EasyShare Terms and Conditions.

Shareholder Reference of EasyShare holding receiving sh applicable - can be found on EasyShare statements or dividen	
confirmations)	Contact number (for enquiries only)
Full Name/Company (including title if any)	Date of birth (dd/mm/yyyy) (if a private individual)
Tuli Name/Company (including title ii arry)	Date of blitti (du/illin/yyyy) (ii a private ilidividual)
Signature	Dell'er comments should encode the 's comments
	Bodies corporate should execute under their common seal or in accordance with section 44 of the Companies
	Act 2006.
Address	Stamp of agent(s), if any, acting in this transaction
National Client Identifier (NCI) (if signing as a private indiv	idual) [Sac Cuidence Notes]
National Client Identifier (NCI) (if signing as a private indiv Country (1)	Primary NCI for Country (1) Place an 'X' in the box if you do not hold this
Country (2)	Secondary NCI for Country (1) Place an 'X' in the box if you do not hold this
Country (3)	If you do not hold the Primary NCI for Country (1) please provide the
	Secondary NCI as requested if available
Legal Entity Identifier (LEI) (if signing as company, trust o	
	Place an 'X' in this box if you do not wish to receive notices about other products and services from Equiniti
	nonced about other products and correct norm Equility
Step 4b New joint owner of shares (mandatory if shave Additional joint owners must complete Appendix 1a a	
Additional John Owners must complete Appendix 1a a	and send this with the completed form
Shareholder Reference of EasyShare holding receiving shareholder as he found on EasyShare statements or divides	
applicable - can be found on EasyShare statements or dividen confirmations)	Contact number (for enquiries only)
Full Name/Company (including title if any)	Date of birth (dd/mm/yyyy) (if a private individual)
Signature Signature	
- gratario	Bodies corporate should execute under their common
	seal or in accordance with section 44 of the Companies Act 2006.
	AGI 2000.
National Client Identifier (NCI) (if signing as a private indiv	idual) [See Guidance Notes]
Country (1)	Primary NCI for Country (1) Place an 'X' in the box if you do not hold this
Country (2)	Secondary NCI for Country (1) Place an 'X' in the box if you do not hold this
Country (2)	If you do not hold the Drimon, NOI for County (4) where we side the
Country (3)	If you do not hold the Primary NCI for Country (1) please provide the Secondary NCI as requested if available
	, 11
Legal Entity Identifier (LEI) (if signing as company, trust of	r charity) [See Guidance Notes]

...continued

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Step 5 Legal representative signing on behalf of new owner(s) (if applicable)

Additional legal representatives must complete a copy of Appendix 1b and send this with the completed form

Declaration: In signing this form, I/We agree that my/our shares will be held by Equiniti Financial Services Limited (Equiniti) in the name of Equiniti Corporate Nominees Limited as bare trustee on my/our behalf in accordance with the EasyShare Terms and

Full Name/Company (including title if any)	Contact number (for enquiries only)
Cimenture	Date of high (dd/gag(sag)) (if a private is dividual)
Signature	Date of birth (dd/mm/yyyy) (if a private individual)
Bodies corporate should execute under their common seal or with section 44 of the Companies Act 2006.	in accordance
Address	Stamp of agent(s), if any, acting in this transaction
National Client Identifier (NCI) (if signing as a private indi	vidual) [See Guidance Notes]
Country (1)	Primary NCI for Country (1) Place an 'X' in the box if you do not hold this
Country (2)	Secondary NCI for Country (1) Place an 'X' in the box if you do not hold this
Country (3)	If you do not hold the Primary NCI for Country (1) please provide the
	Secondary NCI as requested if available
Logal Entity Identifier (LEI) (if signing as sempony trust	av abavitu) [Saa Cuidanaa Nataa]
Legal Entity Identifier (LEI) (if signing as company, trust of	or charity) [See Guidance Notes]

Step 6 Send the completed form to Equiniti Financial Services Limited

- ✓ Any incomplete or incorrect forms will be returned without the instruction being processed.
- ✓ Completed forms (including any appendices as required) must be sent to:

Corporate Sponsored Nominee Team

Conditions.

Equiniti Financial Services Limited, Aspect House, Spencer Road, Lancing, West Sussex, BN99 6DA United Kingdom

Contacting Equiniti Financial Services Limited

ONLINE

Further guidance on identifying the correct National Client Identifiers (NCIs) required is available from www.nationalitycalculator.co.uk

If you have any queries please visit help.shareview.co.uk (from here you will be able to email your query securely)



TELEPHONE

Freefone 0808 100 4141 (+44 121 415 7178 if calling from outside the UK)

Lines open 8.30am to 5.30pm (UK time), Monday to Friday (excluding public holidays in England and Wales)



POST

Equiniti Financial Services Limited, Aspect House, Spencer Road, Lancing, West Sussex, BN99 6DA United Kingdom

Equiniti Limited and Equiniti Financial Services Limited are part of the Equiniti Group. Their registered offices are Aspect House, Spencer Road, Lancing, West Sussex BN99 6DA United Kingdom. Company share registration, employee scheme and pension administration services are provided through Equiniti Limited, which is registered in England & Wales with No. 6226088. Investment and general insurance services are provided through Equiniti Financial Services Limited, which is registered in England & Wales with No. 6208699 and is authorised and regulated by the UK Financial Conduct Authority no. 468631 British Telecommunications plc. Registered office: 81 Newgate Street, London EC1A 7AJ. Registered in England no: 1800000.

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Guidance Notes

CONSIDERATION MONEY PASSING

If a payment is involved in transferring the shares, enter this in the 'Consideration Money Passing' box provided. If the payment is greater than £1,000 the existing owner(s) or their legal representative(s) should telephone the Stamp Office helpline on **0300 200 3510** to obtain advice on the Stamp Duty payable. The completed transfer form must then be sent with a cheque or postal order, made out to "HM Revenue & Customs Only" for the sum advised to the Birmingham Stamp Office, 9th Floor, City Centre House, 30 Union Street, Birmingham, B2 4AR United Kingdom. Once the stamped form is returned, it should be forwarded to Equiniti Financial Services Limited for the transfer to be actioned.

IMPORTANT: NATIONAL CLIENT IDENTIFIERS/LEGAL ENTITY IDENTIFIERS (MANDATORY)

For regulatory purposes, National Client Identifiers (if signing as private individuals) or Legal Entity Identifiers (if signing on behalf of a company, trust or charity etc) of the parties involved (including legal representatives as appropriate) must be provided in order to transfer the shares. For example if you are solely a UK citizen, please enter your UK National Insurance Number in the Primary NCI for Country (1) box.

LEGAL REPRESENTATIVES

Legal representatives must provide their details (including any relevant NCI/LEI details) separately by completing and signing Step 3/5 as appropriate.

ADDITIONAL OWNERS/LEGAL REPRESENTATIVES

Please complete Appendix 1a/1b as appropriate and send with the completed form.

All owners and legal representatives must complete and sign.

TRANSFERRING INTO AN EXISTING HOLDING (STEP 4)

If the shares are being transferred into an existing EasyShare holding, please provide the relevant Shareholder Reference for the holding receiving the shares. This can be found on EasyShare statements and previous tax vouchers/dividend confirmations.

POWER OF ATTORNEY

If acting as Power of Attorney on behalf of any owner and have not previously recorded the Power of Attorney document with Equiniti, please include either the original document or a photocopy with this form. If sending a photocopy, please make sure every page is signed with an original signature, either by the person granting the Power or by a solicitor or stockbroker, to confirm that it is a true and complete copy of the original.

National Client Identifiers (NCIs) - Private individuals only



WARNING: Current trading restrictions mean that citizens of Estonia, Iceland, Italy, Malta, Poland, or Spain who do not provide their National Client Identifier (NCI) will be unable to trade their shares in the future until this information has been provided.

[Example from National Client Identifier (NCI) Guidel

		(111)			
ISO Code (order) Country		Country	Primary National Identifier	Secondary National Identifier	
	5 CZ	Czech Republic	National identification number (Rodné číslo)	National Passport Number	
	12 GB	United Kingdom	National Insurance Number	-	

Country (1), (2), and (3)

This refers to the country of nationality **not** residency. If more than one nationality is held, list the countries (up to three) in the order they appear on the National Client Identifier (NCI) Guide enclosed.

Example: Solely United Kingdom citizen/national

Country (1) will be United Kingdom.

Example: Dual citizenship/nationality with the United Kingdom and the Czech Republic

Country (1) will be the Czech Republic and Country (2) is United Kingdom as the Czech Republic appears before United Kingdom in the National Client Identifier (NCI) Guide.

Primary National Identifier (required for Country (1) only)

The Primary National Identifier should always be provided unless unavailable, in which case an X should be placed in the relevant box.

Example: Solely United Kingdom citizen/national

Primary National Identifier will be their UK National Insurance Number.

Example: Dual citizenship/nationality with United Kingdom and the Czech Republic

Primary National Identifier will be National Identification Number (Rodné číslo) for the Czech Republic.

Secondary National Identifier (required for Country (1) only where Primary National Identifier is unavailable)

If the Primary National Identifier is unavailable then the Secondary National Identifier listed for Country (1) should be provided. If Country (1) does not have a Secondary National Identifier, or is unavailable, an X should be placed in the relevant box.

Example: Solely United Kingdom citizen/national

As there is no Secondary National Identifier for United Kingdom, if a UK National Insurance Number is unavailable, an 'X' should be placed in the relevant Secondary National Identifier box.

Example: Dual citizenship/nationality with the United Kingdom and the Czech Republic

If the National Identification Number (Rodné číslo) for the Czech Republic is unavailable, the National Passport Number for the Czech Republic should be provided. If this is unavailable then an 'X' should be placed in the relevant Secondary National Identifier box

Legal Entity Identifier (LEI) – Companies, trusts and charities etc.



WARNING: Companies, trusts etc. will be unable to trade shares in the future until the LEI information has been provided.

The 20 digit alphanumeric Legal Entity Identifiers (LEIs) must be provided if signing as a company, trust, charity etc.

Equiniti Limited and Equiniti Financial Services Limited are part of the Equiniti Group. Their registered offices are Aspect House, Spencer Road, Lancing, West Sussex BN99 6DA United Kingdom. Company share registration, employee scheme and pension administration services are provided through Equiniti Limited, which is registered in England & Wales with No. 6226088. Investment and general insurance services are provided through Equiniti Financial Services Limited, which is registered in England & Wales with No. 6208699 and is authorised and regulated by the UK Financial Conduct Authority no. 468631 British Telecommunications plc. Registered office: 81 Newgate Street, London EC1A 7AJ. Registered in England no: 1800000.

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National Client Identifier (NCI) Guide

Country (1) will always be the first country to appear in the list (in ISO Code order)

			Country (1) will always	Secondary	11111 Y L					Secondary
	Code rder)	Country	Primary National Identifier	National Identifier			Code rder)	Country	Primary National Identifier	National Identifier
1	АТ	Austria	No further information is required	-		17	IS	Iceland	Personal Identity Code (Kennitala)	-
2	BE	Belgium	Belgian National Number (Numéro de registre national – Rijksregisternummer)	-		18	IT	Italy	Fiscal code (Codice fiscale)	-
3	BG	Bulgaria	Bulgarian Personal Number	-		19	LI	Liechtenstein	National Passport Number	National Identity Card Number
4	CY	Cyprus	National Passport Number	-		20	LT	Lithuania	Personal code (Asmens kodas)	National Passport Number
5	CZ	Czech Republic	National identification number (Rodné číslo)	National Passport Number		21	LU	Luxembourg	No further information is required	-
6	DE	Germany	No further information is required	-		22	LV	Latvia	Personal code (Personas kods)	-
7	DK	Denmark	Personal Identity Code	-		23	MT	Malta	National Identification Number	National Passport Number
8	EE	Estonia	Estonian Personal Identification Code (Isikukood)	-		24	NL	Netherlands	National Passport Number	National identity card number
9	ES	Spain	Tax identification number (Número de identificación fiscal')	-		25	NO	Norway	11 digit Personal ID (Foedselsnummer)	-
10	FI	Finland	Personal Identity Code	-		26	PL	Poland	National Identification Number (PESEL)	Tax Number (Numer identyfikacji podatkowej)
11	FR	France	No further information is required	-		27	PT	Portugal	Tax number (Número de Identificação Fiscal)	National Passport Number
12	GB	United Kingdom	National Insurance Number	-		28	RO	Romania	National Identification Number (Cod Numeric Personal)	National Passport Number
13	GR	Greece	10 DSS digit Investor share	-		29	SE	Sweden	Personal Identity Number	-
14	HR	Croatia	Personal Identification Number (Osobni identifikacijski broj)	-		30	SI	Slovenia	Personal Identification Number (EMŠO: Enotna Matična Številka Občana)	-
15	HU	Hungary	No further information is required	-		31	SK	Slovakia	Personal number (Rodné číslo)	National Passport Number
16	ΙΕ	Ireland	No further information is required	-		32	(Incl deper as Jers	her countries* uding Crown ndencies such sey, Guernsey, of Man, etc.)	National Passport Number	-

^{*}If you are listing two or more countries on the form that are not in the list above (i.e. two or more countries from 'All other countries') you will need to list them in order of their **ISO Country Code**. For further information visit www.nationalitycalculator.co.uk or contact Equiniti using the

Contacting Equiniti Financial Services Limited



ONLINE

Further guidance on identifying the correct National Client Identifiers (NCIs) required is available from www.nationalitycalculator.co.uk

If you have any queries please visit help.shareview.co.uk (from here you will be able to email your query securely)



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Appendix 1a: Additional joint owner(s)

Print and complete for 3rd and 4th joint owner(s) as required and submit with completed form

1	1
	◂

Shareholder Reference for shares being transferred	
Т	his can be found on EasyShare statements or dividend confirmations
Declaration: Person(s) transferring shares	
form out of my/our names(s) to the person(s) name entries in EasyShare as are necessary to give effect	s defined in the EasyShare Terms and Conditions) of the shares detailed in this ed in this form. I/We request Equiniti Financial Services Limited to make such ect to this transfer of beneficial ownership.
Declaration: Person(s) receiving the shares	
Equiniti Corporate Nominees Limited as bare truste	s will be held by Equiniti Financial Services Limited (Equiniti) in the name of ee on my/our behalf in accordance with the EasyShare Terms and Conditions.
3 rd Joint owner	
Please place an 'X' in box below to confirm: You jointly own the shares You	ou will be a new joint owner of the shares once transferred
Full Name/Company (including title if any)	Date of birth (dd/mm/yyyy) (if applicable)
, , , , , , , , , , , , , , , , , , , ,	
Signature	Bodies corporate should execute under their common seal or in accordance with section 44 of the Companies Act 2006.
National Client Identifier (NCI) (if signing as a private ind Country (1)	dividual) [See Guidance Notes] Primary NCI for Country (1) Place an 'X' in the box if you do not hold this
Country (2)	Secondary NCI for Country (1) Place an 'X' in the box if you do not hold this
Country (3)	If you do not hold the Primary NCI for Country (1) please provide the Secondary NCI as requested if available
Legal Entity Identifier (LEI) (if signing as company, trust	t or charity) [See Guidance Notes]
4 th Joint owner	
Please place an 'X' in box below to confirm:	
	ou will be a new joint owner of the shares once transferred
Full Name/Company (including title if any)	Date of birth (dd/mm/yyyy) (if applicable)
Signature	
	Bodies corporate should execute under their common seal or in accordance with section 44 of the Companies Act 2006.
National Client Identifier (NCI) (if signing as a private ind Country (1)	dividual) [See Guidance Notes] Primary NCI for Country (1) Place an 'X' in the box if you do not hold this
Country (2)	Secondary NCI for Country (1) Place an 'X' in the box if you do not hold this
Country (3)	If you do not hold the Primary NCI for Country (1) please provide the Secondary NCI as requested if available
Legal Entity Identifier (LEI) (if signing as company, trust	t or charity) [See Guidance Notes]

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British Telecommunications plc. Registered office: 81 Newgate Street, London EC1A 7AJ. Registered in England no: 1800000.

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December 2017



Appendix 1b: Additional legal representative(s)

Print and complete a copy of this appendix for additional legal representative(s) and submit with completed form

1	•
L	
	٦.

Shareholder Reference for shares being transferred
This can be found on EasyShare statements or dividend confirmations
Declaration: Person(s) transferring shares
I/We hereby request transfer within EasyShare (as defined in the EasyShare Terms and Conditions) of the shares detailed in this form out of my/our names(s) to the person(s) named in this form. I/We request Equiniti Financial Services Limited to make such entries in EasyShare as are necessary to give effect to this transfer of beneficial ownership.
Declaration: Person(s) receiving the shares
In signing this form, I/We agree that my/our shares will be held by Equiniti Financial Services Limited (Equiniti) in the name of Equiniti Corporate Nominees Limited as bare trustee on my/our behalf in accordance with the EasyShare Terms and Conditions.
Additional legal representative
Please place an 'X' in box below to confirm:
You represent the existing owners You represent the new owners
Full Name/Company (including title if any) Date of birth (dd/mm/yyyy) (if applicable)
Signature
Bodies corporate should execute under their common seal or in accordance with section 44 of the Companies Act 2006.
Signing as: Power of attorney ✓ Please provide your NCI or LEI details below Executor / administrator of a deceased estate X You do NOT need to provide your NCI or LEI details below
National Client Identifier (NCI) (if signing as a private individual) [See Guidance Notes]
Country (1) Primary NCI for Country (1) Place an 'X' in the box if you do not hold this
Country (2) Secondary NCI for Country (1) Place an 'X' in the box if you do not hold this
Country (3) If you do not hold the Primary NCI for Country (1) please provide the Secondary NCI as requested if available
Legal Entity Identifier (LEI) (if signing as company, trust or charity) [See Guidance Notes]